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"The Community Association Management Specialists"

Dear Reserve Residents,

In light of the increasing rates for water & sewer charges, your Board of Directors is asking for your cooperation in water conservation measures. Please take the following steps whenever possible:

1. Repair any drip in a sink, bathtub, or shower and any running toilets immediately. Tenants, please call your landlord to report and drips or leaks. Owners: contact management if you need assistance with repairs.
2. Use your garbage disposal (in the sink drain) sparingly.
3. Run dishwashers only when full. Rinsing dishes before washing is not necessary.
4. Set the water level on your washing machine to match the size of your load.
5. Keep a container of water in the refrigerator for cold drinks.
6. Owners: install low flow toilets and low flow showerheads.
7. Turn off the tap when you brush your teeth.

**Water and Sewer bills account for about 27% of your annual operating budget at The Reserve. Anything you can do to reduce water usage will enable your association to spend funds in other areas. Thank you for your cooperation!**

Sincerely,

Dan McNeill, CMCA, AMS, Broker

Managing Agent, The Reserve on the Eagle River